

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 12, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 2/18/26 to be paid on 2/11/26 in the amount of \$2,130,819.36.

3.0 INFORMATION ITEMS

- 3.1 Michael Hagen - Elected Officials Personnel Actions:
 - Courts - Eliza Welshans, Clerk III, Part-Time, PG4, \$14.7288 per Hour, Not to exceed 1000 hours annually, Anticipated Start Date: February 26, 2026.
 - Sheriff – Luke Motter, Deputy Sheriff, Part-Time, Union, \$22.95 per hour, Not to exceed 1000 hours annually, Anticipated Start Date: February 17, 2026.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the February 5, 2026 meeting.
- 4.3 Vote to approve the Assignment of Special County Detectives for Lycoming County Drug Task Force and DUI Center Patrol.
- 4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEMS

- 6.1 Michael Hagen – Vote to approve the proposal from CCAP Travelers with the Hartman Group for the Lycoming Tax Collector Program in the amount of \$42,842.00 (4 years). (2026 approved budgeted item)
- 6.2 Brad Shoemaker– Vote to approve the MOU with the Lycoming County Prison Board and 29th Judicial District.
- 6.3 Brad Shoemaker– Vote to award the Prison Uniform Clothing bid to Rogers Uniforms in the amount of \$621.00. (2026 approved budgeted item)
- 6.4 Adrienne Stahl – Vote to approve the Agreement with Lauren Appolonia Roux, Esq. (2026 approved budgeted item)
- 6.5 Adrienne Stahl – Vote to approve the Agreement with Brian Ulmer, Esq. (2026 approved budgeted item)
- 6.6 Adrienne Stahl – Vote to approve the Agreement with Johanna Berta, Esq. (2026 approved budgeted item)
- 6.7 Adrienne Stahl – Vote to approve the Agreement with Riane Aichner, Esq. (2026 approved budgeted item)
- 6.8 Adrienne Stahl – Vote to approve the Agreement with Elizabeth White, Esq. (2026 approved budgeted item)
- 6.9 Adrienne Stahl – Vote to approve the Agreement with Tyler Calkins, Esq. (2026 approved budgeted item)
- 6.10 Adrienne Stahl – Vote to approve the Agreement with Howard Gold, Esq. (2026 approved budgeted item)
- 6.11 Adrienne Stahl – Vote to approve the Agreement with Krista Deats, Esq. (2026 approved budgeted item)
- 6.12 Adrienne Stahl – Vote to approve the Agreement with Matthew Diemer, Esq. (2026 approved budgeted item)

- 6.13 Shanean Edmonds - Vote to approve the Subrecipient Monitoring Agreement with Lycoming County United Way of North Central PA in the amount of \$195,505.00. (2026 approved budgeted item)
- 6.14 Shanean Edmonds – Vote to approve the Retail Advertising Agreement with the Sun-Gazette, LLC. (2026 approved budgeted item)
- 6.15 Kelsey Green – Vote to approve the Amendment to the RACP Grant.
- 6.16 Jenny Picciano – Vote to approve the Cooperative Agreement with Pennsylvania Friends of Agriculture for Mobile Agriculture Education Science Lab in the amount of \$13,800. (2026 approved budgeted item)
- 6.17 Larissa Hassinger – Vote to approve Resolution 2026-04 appointing Shannon Barnes as the Environmental Review Certifying Officer.
- 6.18 Nicki Gottschall – Vote to approve Resolution 2026-05.
- 6.19 Leslie Kilpatrick - Vote to approve the Quote from ABS Building System Integrators, LLC in the amount of \$647.27. (2026 approved budgeted item)
- 6.20 Shannon Barnes – Vote to approve the Intergovernmental Agreement with RVTA in the amount of \$100,000.00. (2026 approved budgeted item)
- 6.21 Shannon Barnes- Vote to approve update to HR Policy 512.
- 6.22 Shannon Barnes- Vote to approve the Amendment to the Lycoming Clinton Joinder Board PCCD Co-responder grant.

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 19, 2026, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Public Defender – Riley Shaffer, Public Defender Investigator, Full-Time, Grant, \$25.00 per Hour, 75 Hours per Pay Period, Effective Date: February 15, 2026.

Public Safety/ Communications Center – Sara Dalton, Administrative Coordinator, Full-Time, PG 6, \$37,856.13 Annually, 75 Hours per Pay Period, Anticipated Start Date: March 2, 2026.

Prison – Makenzy LeFever, Correctional Officer, Full-Time, Union, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: February 23, 2026.